**PAYMENT CERTIFICATION TOP SHEET**

*Name of Project – Location*

SERVICE CONTRACT

|  |  |
| --- | --- |
| Certification No. : Project code/  Certification date : 00/00/2016  Agency :  PAN :  S-Tax : | Order ref. :  Order date :  Service description :  Order value : Rs.  Cumulative bill value : Rs.  Balance advance : Rs. |

Nature of payment :

|  |  |
| --- | --- |
| Invoice / Adv ref :  Invoice / Adv date : | Bank A/c No. :  Bank name :  Branch :  IFSC code : |

|  |  |  |  |
| --- | --- | --- | --- |
| A | Certified value | Rs. |  |
| B | Add S-Tax ( 14 % ) | Rs. |  |
|  | Add Swach Bharat Cess ( 0.5 % ) | Rs. |  |
|  | Add Krishi Kalyan Cess ( 0.5 % ) | Rs. |  |
| C | ( A+B ) | Rs. |  |
| D | Less Deduction ( If any ) | Rs. |  |
| E | Less ITDS | Rs. |  |
| F | Less Advance adjustment | Rs. |  |
| G | Net payable ( C-D-E -F) | Rs. |  |

Net payable value in words : Rupees

Mandatory enclosure :

* Proforma Invoice ( In case of Advance )
* Original Invoice ( In case of running or final )
* Latest PF Challan
* Latest Professional Tax Challan
* Latest Service Tax Challan

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Prepared by  MRCPPPL | Certified by  MRCPPPL | Certified by  Engineer -GIIPL | Checked by  A/C - GIIPL | Checked by  Director - GIIPL |